

# **WESTERN SUBURBS LEAGUE CLUB (CAMPBELLTOWN) LTD BYLAWS**

## **1. INTRODUCTION.**

Extract from Clubs Constitution Clause 59

### **POWERS OF THE BOARD (59)**

The Board may exercise its powers and do all such acts and things as the Club is by this Constitution or otherwise authorised to exercise and do and which are not hereby or by Statute directed or required to be exercised or done by the Club in General Meeting but subject nevertheless to the provisions of the Act and the Registered Clubs Act and of this Constitution and to any regulations not being inconsistent with this Constitution from time to time made by the Club in General Meeting, provided that no such regulation will invalidate any prior act of the Board which would have been valid if such regulation had not been made. In particular, but without derogating from the general powers hereinbefore conferred, the Board has power from time to time:

- (c) To make such By-laws not inconsistent with this Constitution as in the opinion of the Board are necessary or desirable for the proper control, administration and management of the Club's finances, affairs, interests, effects and property and for the convenience, comfort and well-being of the members of the Club and to amend or rescind from time to time any such By-laws and without limiting the generality thereof particularly for:
  - (i) such matters as the Board is specifically by this Constitution empowered to regulate by By-law;
  - (ii) the general management and control of the trading activities of the Club;
  - (iii) the management and control of the Club's premises;
  - (iv) the management and control of play and dress on the Club's premises;
  - (v) the upkeep and control of the Club's property;
  - (vi) the management and control of all competitions;
  - (vii) the conduct of members and guests of members;
  - (viii) the privileges to be enjoyed by members;
  - (ix) the relationship between members and the Club's employees;
  - (x) and generally all such matters as are commonly the subject matter of Club Rules or By-laws or which are not reserved either under the Act, the Registered Clubs Act, this Constitution or the By-laws for decision by the Club in General Meeting.

- (b) To enforce the observance of all By-laws in accordance with the disciplinary proceedings provisions of this Constitution.

## **2. DRESS STANDARDS.**

Members and their guests are requested to be well presented, clean, neat and tidy at all times when on the Club's premises. Specific dress regulations will be on display in each Club's foyer and Management and staff's interpretations should be respected.

## **3. RESTRICTED AREAS.**

- 3.1 Unless invited by a Director or staff member, members and visitors are not permitted to enter the following:
  - a) Offices as well as behind Reception
  - b) Board room
  - c) Strong Room and counting room
  - d) Store rooms
  - e) Kitchen, food storage and preparation areas.
  - f) Bar interior and poker machine change boxes
  - g) Staff amenity and ablution area is out of bounds to all patrons other than those members of staff on duty.
  - h) Goods loading docks.
- 3.2 Doors marked "Staff Only" or with any other caution sign, are not to be used by members and visitors unless in an emergency or authorised by a staff member.
- 3.3 Door and window safety locks and fittings are not be tampered with.
- 3.4 On the authority of the Chief Executive Officer, certain areas of the Club may be restricted for use by certain members and their guests during specific times. A notice defining the restricted area and the times of restriction shall be prominently displayed during those times. Members are expected to adhere.

## **4. MEMBERSHIP IDENTIFICATION.**

- 4.1 A member is required to produce his or her membership card when entering the Club and on demand to a Director, a member of staff, Police or Government Licensing Board officer. The Club may insist upon swiping membership cards upon entry.
- 4.2 When applying for membership, you must have your photo taken.

## **5. VISITORS.**

- 5.1 Visitors who are at least eighteen (18) years of age and reside outside the 15km radius may sign in by providing identification with their current address.
- 5.2 A member is directly responsible for the behaviour of any guest who he or she has signed into the Club, on a particular day and the member shall account to the Board for any contravention of standards.

- 5.3 Where a patron, be it a member's guest or a visitor who uses the Club on more than three occasions in six months, shall be required to join if they want to continue to frequent this establishment.

## **6. CONDUCT OF MEMBERS (AND THEIR GUESTS).**

- 6.1 Club members are expected to conduct themselves in a responsible manner, and comply with all reasonable requests made to them by the Director, the Chief Executive Officer or his representative.
- 6.2 Members are responsible for the conduct of their guests and must remain in their immediate company.
- 6.3 A member can sign in a maximum of 4 visitors. However, further limitations may be imposed for special events or at peak times.
- 6.4 Members must ensure that they do not sign in barred or suspended members.
- 6.5 The Club aims to have no anti-social behaviour as a result of the service of alcohol. The Club will not tolerate intoxicated, indecent, violent or quarrelsome behaviour. Any of these actions will result in the patron being asked to leave the premises and an appearance before the Membership Committee may be required. We value each member's patronage but will not jeopardise their well being or the well being of others. Separate house policies are displayed throughout the Club.
- 6.6 An intoxicated, violent, quarrelsome or disorderly patron who is ejected from a Licensed venue must not re-enter or attempt to re-enter the venue within 24 hours. They must also move more than 50 metres away from the venue and not re-enter this 50 meter vicinity within 6 hours.
- The vicinity is defined as any place less than 50 metres from the boundary of the premises.
- 6.7 The decision of the Board or its Sub Committee's on a hearing shall be final and not open to further challenge. The purpose of this provision is to prevent further challenge and unnecessary expenses in dealing with disciplinary matters.
- 6.8 A patron who vomits in the Club is not welcome until they pay a \$50.00 cleaning fee and may also be cited to appear before the Membership Committee.
- 6.9 A patron who damages Club property is not welcome until they pay the damages bill and may also be cited to appear before the Membership Committee

## **7. SMOKING.**

- 7.1 In the interests of other member's comfort and health, members are requested not to smoke in designated non-smoking areas.
- 7.2 Smokers are required to dispose of cigarette refuse in the receptacles provided for that purpose.

## **8. COMPLAINTS.**

- 8.1 Should a member have a complaint concerning any aspect of the Club's personnel or operation, the matter should be drawn to the attention of the Chief Executive Officer, Duty Manager or a Director as appropriate.
- 8.2 Matters of a serious nature are to be submitted in writing to the Board.

### **9. CHILDREN.**

- 9.1 Persons under the age of 18 years may not purchase or partake of alcoholic beverages under any circumstances whilst on the Club's premises including the Club's car parking areas.
- 9.2 Bar staff are directed to refuse service to any person who cannot produce proof of age when requested to do so.
- 9.3 Persons under the age of 18 years of age are not entitled to be in any restricted area of the Club. These areas are clearly identified.
- 9.4 It is an offence to leave children unattended in a motor vehicle.

### **10. TELEVISION, AIR CONDITIONING & HEATING FACILITIES.**

- 10.1 A member shall not interfere with the setting of the television, air conditioning or heating controls. A request for adjustment to these facilities shall be directed to the Duty Manager.

### **11. PARKING AREAS.**

- 11.1 The Club's car park's are for patrons on the premises.
- 11.2 Members are to comply with all traffic and other signs in the Club's car parking areas.
- 11.3 Car parking bays reserved for disabled patrons are not to be used for general patron parking.
- 11.4 The Club is not responsible for any damage or theft of a vehicle or its content in any car park.
- 11.5 Should you leave your vehicle in the Club's car park after lock down, a \$350 fee will be payable to release the vehicle prior to the car park being released. This is to deter people using our car park for non Club purposes.

### **12. INTERPRETATION & IMPLEMENTATION OF BY-LAWS.**

- 12.1 The Chief Executive Officer or his or her representative is responsible for the day to day implementation of the By-laws.
- 12.2 A member must accept the decision of the Chief Executive Officer, Duty Manager, Supervisor, staff member or Director on the interpretation of these By-laws, and must comply with any direction without debate or disagreement, respecting always that the member has redress, through a written submission to the Board of Directors.

### **13. CONDUCT OF BALLOT**

13.1 In the event that for an election of directors under the triennial rule referred to in Rule 54 of the Constitution there are positions for a term of three years and a position (or positions) for a term of less than three years, then:

- (a) candidates can nominate for election to the positions for a term of three years and also for the position (or positions) for a term of less than three years; however,
- (b) the ballot for the positions for a term of three years will be conducted and counted first and the names of the successful candidates declared at the Annual General Meeting before the ballot for the position (or positions) for a term of less than three years is conducted.

13.2 If any candidate for a position for a term of three years is declared elected pursuant to paragraph 1.1(b) and that person is also a candidate for a position for a term of less than three years, the Secretary or other authorised officer conducting the ballot shall instruct members at the Annual General Meeting that, before they mark their ballot paper for the purpose of voting for the position for a term of less than three years, they should strike out the name of any candidate on the ballot paper who has been declared elected to a position for a term of three years pursuant to paragraph 1.1(b).

This By-law was made by a resolution of the Board on 19th December 2016 and took effect on 20<sup>th</sup> December 2016 being the date it was posted upon the Club Noticeboard in accordance with Rule 60(a) of the Constitution of the Club.

### **14. RESPONSIBLE GAMING POLICY.**

(a) Members and Guests must use the Club's gaming facilities in accordance with the Club's Responsible Service of Gambling Policy as adopted and amended by the Board from time to time;

(b) The Board has adopted the "ClubSafe Responsible Service of Gambling Policies and Procedures Manual";

(c) The Club reserves the right to refuse any person, member, guest of a member, temporary member or honorary member the right to play gaming machines or to participate in any of the gambling activities in the Club.

(d) Members and guests acknowledge and accept that the Board has the power to exclude any member or other person from the Club's premises in accordance with the Club's Responsible Service of Gambling Policy.

(e) Any member, guest or other person may apply to be excluded from the Club's premises on the Application for Voluntary Exclusion Form provided on request from the Club.

(f) There will be some instances when the Club will be required to initiate a persons' exclusion from the Club's premises in order to protect the interests of an individual and those of the Club.

(g) Disclosure of the existence of a gambling problem by a patron to a staff member will constitute disclosure to the Club. The staff member will complete a Problem Gambling Notification Report and forward it to the Duty Manager. The Duty Manager will notify the Responsible Gaming Manager, who will then contact the consultancy for its advice.

(h) Members and visitors shall not be extended credit from the Club.

## **15. PROMOTIONS.**

- 15.1 Eligibility to participate in promotions vary depending upon the nature of the event. In the rules and conditions of a promotion it is normally stipulated that a member has for example four minutes to claim his/her prize. This type of promotion is restricted to full and pensioner members who are present and socialising in the Club at the time of the draw. Therefore no member working in the Club at the time of draw would be eligible. This includes contractors and their staff. Alternatively, if staff were socialising in the Club while off duty, they would be entitled to participate in such promotions. This would also apply to contractors and their staff.
- 15.2 Social members, as per their application form, acknowledge that they have less rights as a member. That is, social member have no voting rights, cannot stand for the Board of Directors, or participate in any card based promotion or card based discount offer.
- 15.3 Directors have voted to exclude themselves, but their immediate family who are Club members have the same rights as other socialising members.

## **16. GOLF CLUB**

- 16.1 All Golf members playing must adhere to the Terms & Condition of Golf.
- 16.2 No personal food or beverage may be brought onto the Golf Club premises without prior approval.

## **17. MEDIA INCLUDING SOCIAL MEDIA**

- 17.1 A Member must not directly or indirectly make or cause to be made to the public any statements or representations which are denigrating or critical of the Club or of any of the Club's members, suppliers, officers or employees.
- 17.2 For the purposes of paragraph (17.1) (but without limitation) a statement or representation is made to the public if it is made in any print or electronic media, in any form of social media, in a handbill or circular or by any sign or banner which can be seen or accessed by persons who are not members of the Club or by an oral or other audible publication which can be heard or accessed by persons who are not members of the Club.
- 17.3 Members who have any complaints or criticism of the Club are requested to bring them to the attention of the appropriate officer of the Club which

depending on the circumstances may be a Duty Manager, the Chief Executive Officer, or the Chairman of the Club.

**18. GENERAL.**

- 18.1 Members and visitors will be granted 20 minutes to vacate any area of the Club after the scheduled or announced closing time for that area.
- 18.2 A member representing the Club at an external function or meeting is to act so as not to bring discredit to the Club.
- 18.3 A member or visitor taking part in a Club organised trip or tour is subject to these By-laws as appropriate
- 18.4 Members are expected to report any hazard, potential incident or threat which may cause damage to patrons or Club property.
- 18.5 In the event of an emergency, patrons must follow the instructions provided by Management regarding the quick and effective evacuation of the building.
- 18.6 Patrons may not take photos in the Club unless permission is received 'in advance' from the Chief Executive Officer.